

**STATE INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ  
MIZORAM: AIZAWL**

**ADVERTISEMENT**

The State Institute of Rural Development & Panchayati Raj (SIRD & PR) is an State Level Apex Training Institute in the field of Rural Development in the State of Mizoram and impart training for all stakeholders under the Ministry of Rural Development and Panchayati Raj. SIRD & PR is implementing Capacity Building under the Rastriya Gram Swaraj Abhiyan (RGSA) funded by the Ministry of Panchayati Raj, Government of India. Under the RGSA, the SIRD&PR intends to recruit the below mentioned posts on contractual basis for a period of one year initially, to be posted at DPRC Lawngtlai. Interested candidates may download the recruitment details such as eligibility criteria, job description, application form, etc. from [www.sirdpr.mizoram.gov.in](http://www.sirdpr.mizoram.gov.in) or collect details from the office of the SIRD & PR, Durtlang Leitan, Aizawl and DC Office, Lawngtlai during office hour on or before 20<sup>th</sup> January, 2022.

**Details of vacant post**

<b>Post code</b>	<b>Name of post</b>	<b>Remuneration</b>	<b>Required Qualification</b>	<b>No. of Vacancy</b>
01	Faculty	₹ 40,000/- pm fixed	<b>Minimum Qualification:</b> Post Graduate in any subject from recognized University with at least 55% aggregate (50% for SC/ST) marks. Computer proficiency of the level as notified by the Govt. <b>Experience Desirable:</b> Comprehensive understanding of government flagship programmes including state sponsored schemes. Experience of working with Government Departments, UN agencies, or International	1

			Organizations will be an added advantage. Excellent written and verbal communication skills both in English and Mizo language.	
02	Training Assistant	₹ 22,000/- pm fixed	<p><b>Minimum Qualification:</b> Graduate in any subject from recognized University. Computer proficiency of the level as notified by the Govt.</p> <p><b>Experience Desirable:</b> Comprehensive understanding of government flagship programmes/schemes. Experience of OM &amp; OP will be an added advantage. Excellent written and verbal communication skills both in English and Mizo language.</p>	1
03	Office Assistant	₹ 12,000/- pm fixed	<p><b>Minimum Qualification:</b> HSSLC/XII standard from recognized Institute. Computer proficiency of the level as notified by the Govt.</p> <p><b>Experience Desirable:</b> Experience of OM &amp; OP will be an added advantage. Excellent written and verbal communication skills both in English and Mizo language.</p>	1

## **IMPORTANT NOTES FOR CANDIDATES**

1. Candidates are requested to fill the application carefully and ensure personal email id and contact telephone details are mentioned therein for further communication.
2. The filled application must reach the office of the State institute of Rural Development & Panchayati Raj on or before 20<sup>th</sup> January, 2022. SIRD&PR reserved the right to reject late or incomplete application.
3. Candidates applying for more than one post should send separate applications.
4. The short listed candidates will be communicated through mail, email or other forms of communication to undergo further screening test. Candidates are also advised to visit [www.sirdpr.mizoram.gov.in](http://www.sirdpr.mizoram.gov.in) or the Office of the SIRD&PR, Aizawl for the list of shortlisted candidates.
5. Place of work will be at DPRC, Lawngtlai but may be deployed at any other campuses of SIRD & PR.
6. Proficiency in computers and office tools such as Microsoft office is essential for all positions.
7. The selection procedure will involve short-listing of applicants, written examination (for training assistant and office assistant), group discussion and personal interview. Reasoning and aptitude test may be conducted if there are more applicants. Only candidates satisfying the standards of SIRD&PR will move forward to the next stage of each recruitment process.
8. The recruitment processes will be conducted by Recruitment Panel for SIRD&PR. SIRD&PR will not entertain any extra correspondence with the staff or the recruiting agency during the recruitment process and any violation of such will lead to disqualification of the candidate for present and future prospect with the Institute.

9. Extensive travelling in rural areas is required for all the positions. Candidates applying for all the posts should be willing to travel extensively within or outside the State.
10. The terms and conditions for engagement of selected candidates will be as per the requirement of RGSA programme implementation.
11. SIRD&PR reserved the right to cancel the recruitment process without assigning any reasons thereof.
12. SIRD&PR reserved the right to deselect any candidates during the recruitment process or after engagement if it is found that the candidate has provided false information to the Institute.
13. Candidates should be within the age group of 21-35 years for General, upto 40 years for SC/ST/OBC.
14. Candidates should possess knowledge of Mizo language at least High School standard.
15. Candidates for Faculty post should be a Master Degree holder with at least 50% marks for SC/ST and 55% for others in aggregate from recognized Institute or University.
16. For any further information, please contact the Office of the State Institute of Rural Development & Panchayati Raj, Aizawl.