

**SUO MOTO DISCLOSURE UNDER RIGHT TO INFORMATION ACT, 2005
IN RESPECT OF
STATE INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ,
MIZORAM AS ON 1ST NOVEMBER, 2022.**

1. Particulars of the Organization (as per Section 4(1)(b)(i) of the RTI Act, 2005)

The State Institute of Rural Development (SIRD), Mizoram has its origin back in the year 1991-1992. However, the SIRD began functioning from its campus at Kolasib in 2002. SIRD had satisfactory achievements while it functioned from Kolasib by mobilizing resources from different sources. Besides organizing mandatory trainings funded by the Ministry of Rural Development, Government of India and Government of Mizoram, the Institute was appointed as an agency to carry out evaluation of IWMP projects within Mizoram, CAPART projects, etc. It maintained cordial relationship with societies and NGOs. The nomenclature has also been changed to State Institute of Rural Development & Panchayati Raj to accommodate and cater training needs under the Ministry of Panchayati Raj, Government of India from the year 2015.

Meanwhile, following the instruction of Government of India to have SIRD headquarters at the state capital, construction works of the campus was taken up in the year 2011 with the funding from the Ministry of Rural Development, Government of India.

Government of Mizoram declared SIRD & PR as State Level Apex Training Institute for Rural Development in Mizoram on the 1st June, 2015 which marked a great milestone in the journey of the Institute.

After completion of construction works, the establishment was shifted to its present location, i.e Durtlang Leitan, within the periphery of Aizawl city in the month of October, 2016. Since then, training programmes have been conducted smoothly almost continually either at the headquarters or off-campus at different districts.

SIRD&PR, Mizoram is headed by Director, an officer of Mizoram Civil Services in the rank of Selection grade. Director is responsible for administration, training programmes and all other activities of the Institute. Director is supported by Associate Professors, Senior Core Faculty members, Core Faculty Members, Academic Staff and Non-Academic Staff.

There are three Extension Training Centres in Mizoram. i.e., ETC, Pukpui; ETC, Thingsulthliah and ETC, Kolasib. Extension Training Centre at Pukpui was established in 2003 with Government of India's Permission No.T.19013/2/03-Trg Dt.15/1/2003. It covers three southern Districts of Mizoram: Lunglei, Lawngtlai and Saiha. Extension Training Centre at Thingsulthliah was established on 23.4.2007 with the permission of the Ministry of Rural Development, Government of India. It covers Aizawl, Serchhip and Champhai Districts. Further, Since, the Headquarters of SIRD&PR was shifted to Durtlang Leitan, Aizawl, the then Headquarters of SIRD&PR, Mizoram has been functioning as Extension Training Centre/District Panchayat Resource Centre, Kolasib to covers Kolasib and Mamit Districts.

INSTITUTIONAL MOTTO

“Let this Institute be the source of Rural Enlightenment”

INSTITUTIONAL VISION

The SIRD&PR, Mizoram envisions to make Mizoram a place where most of the people have access to decent food, clothing, shelter, dignity and a chance to live his or her life to the fullest.

INSTITUTIONAL MISSION

The SIRD&PR, Mizoram shall develop quality human resources and technologies for people’s empowerment, global competitiveness and sustainable development for the rural populace.

OBJECTIVE OF THE INSTITUTE

The main objectives of the Institute are helping the people to mould their quality, their vision for themselves, and their wills to create and act upon their needs that will finally determine the development of the society. To meet this challenge, the Institute envisions to:

1. Administer training to improve knowledge, skills and attitudes of the officials and non-officials in planning, implementation, monitoring and evaluation of rural development programmes;
2. Conduct field study and research to identify ways and means of rural development;
3. Provide extension services towards technology and information dissemination to the rural poor;
4. Participate in the process of planning, implementation, monitoring and evaluation of rural development programmes;
5. Provide consultancy on issues relating to Rural Development;
6. Organize conferences/consultation meetings for discussions, interchange of ideas and experiences involving officials, experts, scholars and civic leaders; and
7. Establish strong working relationship/linkages with active GO and NGO partners in Rural Development endeavors.

2. Powers & Duties of Officers & Employees (as per Section - 4 (1) (b) (ii)&(iii) of the RTI Act, 2005)

Faculty members are allocated administrative duties & responsibilities due to non-posting of separate Administrative Officers in the cadre. Supporting Staff were also allocated duties and subjects according to their general description of their duties. The channels for various subjects are as follows:

Matters relating to:	File Channel
a) Establishment/Research/VLP	- DA-HA-AP(VLP)-Director
b) Evaluation Studies/IEC	- DA-HA-CF(IT)-AP(PP)/AP(A)/AP(VLP)-Director
c) Training under RGSA	- DA-HA-F(P)/F(RD/PA)-AP(RD)/AP(A)-Director
d) Health & Fitness	- DA-HA-CF(RE)-Sr. CF(AH)-AP(VLP)-Director

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|---|---|
| e) MIS/PES/Web Management | - DA-HA-CF(IT)-AP(PP)-Director |
| f) PFMS/TMP | - DA-HA-CF(IT)-Sr.CF(AH)-AP(A)-Director |
| g) Skill Development trainings | - DA-HA-CF(RE)-AP(VLP)-Director |
| h) Training under MoRD | - DA-HA-Sr.CF(AH)-AP(A)-Director |
| i) Account Matters | - DA-Actt.-HA-Sr.CF(AH)/AP(RD)-AP(A)-Director |
| j) GPDP/PPC | - DA-HA-F(P)-AP(RD)-AP(VLP)-Director |
| k) Matters other than Training under RGSA | - DA-HA-F(RD/PA)- AP(RD)-AP(VLP)-Director |
| l) RTI | - DA-HA-Sr.CF(AH)-AP(A)-Director |
| m) Maintenance of Vehicle | - DA-HA-AP(PP)/AP(A)/AP(VLP)-Director |
| n) Maintenance of Equipment | - DA-HA-CF(IT)/CF(RE)-AP(A)/AP(VLP)-Director |

3. Procedure of decision making process, channel of supervision & accountability (as per Section 4(1)(b)(iii) of RTI Act, 2005)

All decisions are made in the Institute through collective endeavours in the manner of step by step movement of files and/or meeting of Officers/faculty members with prior approval of the Director, SIRD&PR, Mizoram. Important decisions are made with the consent of the Chairman, Governing Body.

All important policy decision are made in the meeting of the Governing Body/SLAC and Administrative Approval of the Government were obtained as per existing rules and norms.

4. Norms set for discharge of functions (as per Section 4 (1)(b)(iv) of the RTI Act, 2005)

Annual Action Plans (AAP) and Annual Training Calendars were prepared for each Financial Year.

5. Rules, regulations, instructions, manuals and record held by the organization (as per Section 4 (1)(b)(v) of the RTI Act, 2005)

- 1) Memorandum of Association
- 2) Rules & Regulations of Association
- 3) Guidelines of SIRD issued by MoRD
- 4) The Mizoram SIRD&PR (Recruitment of Core Faculty & Other Condition of Service) Guidelines 2021
- 5) Other Central Rules and Regulations, instructions as adopted by the Governing Body and Government of Mizoram for SIRD&PR from time to time.

6. Statement of categories of documents held (as per Section 4 (1)(b)(vi) of the RTI Act, 2005)

- 1) Administrative Records and Files
- 2) Financial Records & Documents
- 3) Personal Files & Records
- 4) Annual Reports
- 5) Books, Journals, Publications

7. Arrangements for consultation with, or representation by members of the public (as per Section 4 (1)(b)(vii) of the RTI Act, 2005)

The Institution is not akin to other Departments of the State Government where policy or implementation thereof is required. However arrangement contemplated under this sub clause is available to the public through representation by letter, post, email, etc. addressed to the Director of the Institute.

8. Statement of Boards, Councils, Committees & other Bodies (as per Section 4 (1)(b)(viii) of the RTI Act, 2005)

The State Level Advisory Committee/Governing Body of the SIRD&PR, Mizoram was constituted under the chairmanship of Principal Secretary/Commissioner & Secretary, Rural Development Department, Government of Mizoram. SIRD&PR functions as an autonomous body since its inception, all the Annual Action Plans, training calendar, recruitment of Officers and staff were done by the State Level Advisory Committee (SLAC)/ Governing Body of the SIRD&PR, Mizoram which consists of the following members –

1. Principal Secretary/Commissioner & Secy., RD Department - Chairman
2. Addl. Secretary/Joint Secretary, RD Department - Vice Chairman
3. Secretary, Finance Department or his representative
not below the rank of Joint Secretary - Member
4. Secretary, Planning Department or his representative
not below the rank of Joint Secretary - Member
5. Representative of MoRD, Government of India - Member
6. Director, RD Department - Member
7. Director, NIRD-NERC, Guwahati - Member
8. Director, Local Administrative Department - Member
9. Head & Associate Professor, Dept. of Extension
& Rural Development, MZU - Member
10. Director, SIRD& PR - Member Secretary

9. Directory of Officers & Employees (as per Section 4 (1)(b)(ix) of RTI Act, 2005)

State Institute of Rural Development & Panchayati Raj, Mizoram, Durtlang Leitan.			
Sl. No.	Name	Designation	Phone No.
1	Lalhmunsanga Hnamte	Director	0389-2362551(O) 9436960325
2	Khawlsiamthanga Khawlhing	Associate Professor (VLP)	9436143900
3	Dr. M.S. Dawngliani	Associate Professor (Agri)	9436143957
4	Khuangthangsanga Pakhuangte	Associate Professor (PP)	9436143767
5	Dr. Margaret Lalbiakthangi	Associate Professor (RD)	9436372559
6	Dr. Lalhruaitluangi Sailo	Sr. Core Faculty (AH)	9856197717
7	Lalchhandama Lailung	Core Faculty (IT)	8414006650
8	Er. C. Lalthlansanga	Core Faculty (RE)	8729953936
9	K. David Lalthanmawia	Faculty (Planning)	9774403012
10	Dr. H. Rosangpuia	Faculty (RD/PA)	7005806175

11	Er. Zomawia Hauhna	Faculty (ET)	9110664238
12	Er. LR Lalrinmawia Hnamte	Faculty, DPRC	9742747842
13	Lalramngheta Chawngthu	Head Assistant	9612359664
14	Esther Lalthanpuii	Accountant	9436351161
15	Malsawmdawngliana	IEC Manager	9862303404
16	Dennis Lalhruiailuanga	Manager, Hostel & Guest House	9436154520
17	K. Lalhmachhuani	LDC	8974164914
18	Lalhruiailuanga	LDC	9862386434
19	Ronald A. Fanai	Multi-Tasking Staff	9862915197
20	Lalbiakzuala	Attendant	8414961664
21	R. Vanlalthriatpuii	Attendant	7085203823
22	Pazawna Ralte	Duftry	9436158964
23	Lalbiakchami	Sweeper	8014042880
24	Lalrotlana	IV Grade	9862339735
25	Vanlallawmi	IV Grade	9774801701
26	Lalchhuanawmi	IV Grade	9612588426
27	Lalremsangi	Peon	7641026006
28	K. Lalremruata	Driver	9612307691
29	Lalthakima	Driver	8259982953
31	Jacob Malsawmtluanga	Accountant, SPRC	9856636862
32	Benjamin Vanlalruata	Asst. Training Manager, SPRC	9774583189
33	K. Lalmuanzova	Research Assistant, SPRC	8974357794
34	Zothantluanga	IEC Facilitator, SPRC	7641804249
35	H. Lalhruiailuanga	Training Assistant, SPRC	9862325344
36	Lalrinsangi	Data Entry Operator, SPRC	8014157922
37	Laldinmawii Sailo	Data Entry Operator, PMU	8787328812
38	Samuel Vanlalthuma	Office Assistant, SPRC	8575181117
39	Ruth Lalhmangaihiami	Office Assistant, SPRC	9774454085
40	Edith Zodinpuii	Office Assistant, PMU	8014192659

District Offices

Extension Training Centre (ETC), Pukpui, Lunglei

Sl. No.	Name	Designation	Phone No.
1	Malsawmtluanga Fanai	Principal	7005366569
2	Lalhmingmawia	Faculty	9436147232
3	F. Vanlalzama	Faculty	9612061960
4	K. Lalremruata	Faculty	9862383804
5	Lalenmawii	UDC	9089288848
6	Vanlaldika	LDC	8413934185
7	Israela	Grade IV	9862151205
8	K. Lalrosanga	Grade IV	7005540354

Extension Training Centre (ETC), Thingsulthliah

Sl. No.	Name	Designation	Phone No.
1	Lalthanmawia Ralte	Principal	9436372739
2	V. Lalhmangaihi	Faculty	9436387396

3	K. Lalbuatsaiha	Faculty	7628002419
4	R. Vanlalmuanpuia	Faculty	9612176636
5	Ramnunmawii	UDC	8131990155
6	R. Lalhmunsanga	Grade IV	9862355261
7	R. Lalremtluanga	PE Peon	7003768706
8	Vanlalchhuanga	PE Peon	8575947179
Extension Training Centre (ETC)/District Panchayat Resource Centre (DPRC), Kolasib			
Sl. No.	Name	Designation	Phone No.
1	Z.R. Thafala	Principal, ETC Kolasib	8730888859
2	John Lalmuankima	Faculty	9436155368
3	T. Lalchhanhimi	Faculty	9612135997
4	B. Lalrammawii	UDC	8974795712
5	Lalthunungi	LDC	7085978802
6	H. Lalduhawma	Office Assistant	8794334095
7	R. Lalmuanpuui	PE Peon	8794870767
8	Vanlalsiami	PE Peon	7642037532
9	Lallunghnema	PE Peon	8575932633
District Panchayat Resource Centre (DPRC), Mamit			
Sl. No.	Name	Designation	Phone No.
1	B. Lalpuia	Head Faculty	9436152380
2	F. Lalrinmawia	Training Assistant	9612157641
3	Lucy Biakthanzami	Office Assistant	9862325210
District Panchayat Resource Centre (DPRC), Serchhip			
Sl. No.	Name	Designation	Phone No.
1	Vanlalhruaia Ralte	Head Faculty	9612770581
2	RK Lalrinawma	Training Assistant	9612221106
3	Lalhrilzuali	Office Assistant	9612824138
District Panchayat Resource Centre (DPRC), Champhai			
Sl. No.	Name	Designation	Phone No.
1	K. Lalrammawii	Head Faculty	9862544603
2	K. Lalhmachhuana	Training Assistant	8414040315
3	J. Lalmuanzuala	Office Assistant	8014225354
District Panchayat Resource Centre (DPRC), Siaha			
Sl. No.	Name	Designation	Phone No.
1	Lalphunchhunga	Head Faculty	8974772447
2	Lalduatsanga Chozah	Training Assistant	8974443297
3	P. Beisiazzi	Office Assistant	9774481361
District Panchayat Resource Centre (DPRC), Lawngtlai			
Sl. No.	Name	Designation	Phone No.
1	K. Vanlaldika	Head Faculty	9615576113
2	Lallawmtluanga Chhakchhuak	Training Assistant	8413061241
3	Thanghminglian Hauzel	Office Assistant	9577678374

10. Monthly remuneration of Officers & Employees (as per Section 4(1)(b)(x) of RTI Act, 2005)

Monthly Remuneration of Officers and Staff under SIRD&PR, Mizoram

SIRD & PR, MIZORAM			
Sl. No.	Designation	No of employees	Salary/Remuneration
1	Director	1	123100-215900 (Level - 13)
2	Associate Professor	4	78800-175200 (Level - 12)
3	Sr. Core Faculty	1	67700-150800 (Level - 11)
4	Core Faculty	2	56100-124500 (Level - 10)
5	Head Assistant	1	39100-86800 (Level - 7)
6	Accountant	1	39100-86800 (Level - 7)
7	IEC Manager	1	35400-78800 (Level - 6)
8	Manager, Hostel/Guest House	1	35400-78800 (Level - 6)
9	LDC	2	25500-56800 (Level - 4)
10	Duftry cum Chowkidar	1	18000-39900 (Level - 1A)
11	Hostel Attendant cum Cook	1	17400-38600 (Level - 1)
12	Guest House Attendant cum Cook	1	17400-38600 (Level - 1)
13	Peon	1	17400-38600 (Level - 1)
14	Multi-tasking Staff	1	17400-38600 (Level - 1)
15	Hostel Attendant	2	17400-38600 (Level - 1)
16	Peon	1	17400-38600 (Level - 1)
17	Driver (PE)	2	20800
18	Peon (PE)	1	12970
SPRC & DPRCs UNDER RGSA, SIRD & PR, MIZORAM			
Sl. No.	Designation	No of employees	Salary/Remuneration
1	Faculty (SPRC)	3	40000 (Fixed)
2	Head Faculty (DPRC)	6	40000 (Fixed)
3	Training Manager	1	30000 (Fixed)
4	Accountant	1	30000 (Fixed)
5	Research Assistant	1	30000 (Fixed)
6	IEC Facilitator	1	25000 (Fixed)
7	Training Assistant	7	22000 (Fixed)
8	Data Entry Operator	2	12000 (Fixed)
9	Office Assistant	9	12000 (Fixed)
ETC, PUKPUI UNDER SIRD & PR, MIZORAM			
Sl. No.	Designation	No of employees	Salary/Remuneration
1	Principal	1	56100-124500 (Level - 10)
2	Faculty	3	44900-99800 (Level - 8)
3	UDC	1	35400-78800 (Level - 6)
4	LDC	1	25500-56800 (Level - 4)
5	IV Grade	2	17400-38600 (Level - 1)

ETC, THINGSULTHLIAH UNDER SIRD & PR, MIZORAM			
Sl. No.	Designation	No of employees	Salary/Remuneration
1	Principal	1	56100-124500 (Level - 10)
2	Faculty	3	44900-99800 (Level - 8)
3	UDC	1	35400-78800 (Level - 6)
4	IV Grade	1	17400-38600 (Level - 1)
5	IV Grade (PE)	2	12970 (P.E)
ETC, KOLASIB UNDER SIRD & PR, MIZORAM			
Sl. No.	Designation	No of employees	Salary/Remuneration
1	Principal	1	56100-124500 (Level - 10)
2	Faculty	2	44900-99800 (Level - 8)
3	UDC	1	25400 (Fixed)
4	LDC	1	25500-56800 (Level - 4)
5	IV Grade (PE)	2	12970 (P.E)

11. Budget Allocation (as per Section 4(1)(b)(xi) of the RTI Act, 2005)

A. State Share: (for the FY 2021-2022)

Demand No. 38
Rural Development Department
Major Head : 2515 - ORDP
Sub Major Head : 00
Minor Head : 001 – Direction
Sub Head : (01) Direction (RD)
Detailed Head : 00

- 1) 2515 - Other Rural Development Prog.
00 -
003 - Training
(01) - SIRD
01 - SIRD
(31) - GIA Gen (Salary) – Rs. 98.11 lakh
(32) - GIA (Non-Salary)
- 2) 2515 - Other Rural Development Prog.
00 -
003 - Training
(01) - SIRD
02 - ETCs under SIRD
(31) - GIA Gen (Salary) – Rs. 136.44 lakh

B. Central Recurring Grant: (for the FY 2021-2022)

Demand No. 86
Department of Rural Development
Major Head : 2515 - ORDP
Minor Head : 00.800 – OE

2515	-	Other Rural Development Programmes		
00.800	-	Other Expenditure		
25	-	Management Support to Rural Development Programmes and Strengthening of District Planning Process		
25.01	-	Programme Component		
25.10.31	-	GIA Gen (SIRD&PR)	-	Rs. 180.92 lakh
25.01.31	-	GIA Gen (ETC, Pukpui)	-	Rs. 20 lakh
25.01.31	-	GIA Gen (ETC, Thingsulthliah)	-	Rs. 20 lakh

12. Manner of execution of subsidy programmes, etc. (as per Section 4(1)(b)(xii) of the RTI Act, 2005)

The Institute does not execute any subsidy programmes.

13. Particulars of recipients of concessions, permits or authorizations (as per Section 4(1)(b)(xiii) of the RTI Act, 2005)

The Institute does not have any recipient of concessions, permits or grants authorizations to any person.

14. Information available in electronic form (as per Section 4(1)(b)(xiv) of the RTI Act, 2005)

Information in electronic form is available from the following links:

1. <https://sirdpr.mizoram.gov.in>
2. <https://www.facebook.com/SIRDPRMizoram/>
3. https://www.instagram.com/sirdpr_mizoram/
4. <https://www.youtube.com/@dirsirdmz>

15. Facilities available to citizens for information, including library/reading room (as per Section 4(1)(b)(xv) of the RTI Act, 2005)

The Institute has a Library for the trainees in SIRD&PR and all the District offices of ETCs and DPRCs which is open during Office hours.

16. Details of Public Information Officers (as per Section 4(1)(b)(xvi) of the RTI Act, 2005)

Departmental Appellate Authority (DAA):	Lalhmunsanga Hnamte, Director. Phone No. (0389) 2362551.
State Public Information Officer (SPIO):	Dr. MS. Dawngliani, Associate Professor (Agri). Ph. No. 9436143957.
State Assistant Public Information Officers: (SAPIOs)	Dr. Lalhruaitluangi Sailo, Sr. Core Faculty (AH), SIRD&PR. Ph. No. 9856197717. Malsawmtluanga Fanai, Principal, ETC, Pukpui. Ph. No. 70053665569. Lalthanmawia Ralte, Principal, ETC, Thingsulthliah. Ph. No. 9436372739. ZR Thafala, Principal, ETC, Kolasib. Ph. No. 8730888859. B. Lalpuia, Head Faculty, DPRC, Mamit. Ph. No. 7642918758. Vanlalhruaia Ralte, Head Faculty, DPRC, Serchhip. Ph. No. 9612770581. K. Lalrammawii, Head Faculty, DPRC, Champhai. Ph. No. 9862544603. Lalphunchhunga, Head Faculty, DPRC, Siaha. Ph. No. 8974772447.

17. Other informations (as per Section 4(1)(b)(xvii) of the RTI Act, 2005)

Can be obtained from the Official Website of SIRD&PR, Mizoram viz. <https://sirdpr.mizoram.gov.in>