



सत्यमेव जयते

**GOVERNMENT OF INDIA
MINISTRY OF RURAL DEVELOPMENT
KRISHI BHAWAN
NEW DELHI**

GUIDELINES

FOR

**VIGILANCE AND MONITORING COMMITTEES
AT
STATE/UT AND DISTRICT LEVELS**

**TO
MONITOR**

RURAL DEVELOPMENT PROGRAMMES

2014

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Nitin Gadkari



ग्रामीण विकास, पंचायती राज और
पेयजल एवं स्वच्छता मंत्री
भारत सरकार
MINISTER OF RURAL DEVELOPMENT, PANCHAYATI RAJ
AND DRINKING WATER & SANITATION
GOVERNMENT OF INDIA

MESSAGE

Vigilance and Monitoring Committees (V&MCs) at the State and District levels are an important instrument of monitoring implementation of the programmes of the Ministry of Rural Development. The Members of Parliament and elected representatives of State Governments have a crucial monitoring role to ensure that the programme/schemes are executed in an efficient and transparent manner and the benefits do reach the poor in full measure.

On the recommendations of the Parliamentary Standing Committee on the Rural Development (2013-14), the guidelines of V&MC have been revised. This booklet contains the new guidelines, including the Compositions and Terms of Reference of the State and District level V&MCs. It is imperative that the Meetings of the Vigilance & Monitoring Committees (V&MCs) are held regularly in accordance with the Guidelines, issues discussed in-depth and follow up actions taken promptly.

I seek full co-operation of all Members of Parliament and other Members of the V&MCs in ensuring that these Committees function effectively.


(Nitin Gadkari)

**Ministry of Rural Development
(Monitoring Division)**

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**Guidelines
For
Vigilance and Monitoring Committees**

Objective

Vigilance and Monitoring Committees (VMC) are constituted with a view to fulfilling the objective of ensuring quality of expenditure, particularly, in the context of large public funds being spent under the programmes of the Ministry of Rural Development. These Committees should keep a watch on the implementation of the programmes in accordance with prescribed procedures and guidelines. The objectives include providing a crucial role for the Members of Parliament and elected representatives of the people in State Legislatures and Panchayati Raj Institutions (PRIs) in the monitoring of the Rural Development programmes in the most effective manner and within the given time frame so that public funds are put to optimal use and programme benefits flow to the rural poor in full measure.

2. Composition and Terms of Reference

A. State Level Vigilance and Monitoring Committees

Composition

The State Level Vigilance & Monitoring Committees should have the following composition:

Chairperson: Chairperson of the Committee should normally be the Minister of Rural Development of the concerned State. However, if there is no Minister with such designation, the Minister responsible for implementation of majority of the programmes of the Ministry of Rural Development should be the Chairperson.

Any other Minister in-charge of the Departments of State Government responsible for implementation of various other programmes of the Ministry of Rural Development should be Co-Chairperson.

In the absence of elected Government in the State, senior most Member of Parliament (LS) in the Committee should be the Chairperson and next senior most Member of Parliament (LS) should be the Co-Chairperson. In case the Lok Sabha is dissolved the Member of Rajya Sabha nominated in the Committee should be Chairperson.

Member Secretary: The Secretary-in-charge of Rural Development programmes in the State/UT should be the Member Secretary of the Committee. In case more than one Secretary in the State responsible for implementation of rural development schemes of the Ministry of Rural Development, the State Government may decide on who the Member Secretary of the State level Committee should be.

Members: The other Members of the Committee should be as under:

- (i) **One Member of Parliament (Lok Sabha) of every political party represented in the Lok Sabha from the State, and one independent MP (Lok Sabha), if any;**
- (ii) **MPs (Rajya Sabha) elected from the State. The number of MPs (Rajya Sabha) in State Level VMCs should be limited to half of the number of MPs (Lok Sabha) in the Committee.**
- (iii) **The minimum number of MPs in the Committee should be 4 MPs (LS) and 1 MP (RS), subject to availability. The Ministry of Rural Development, should nominate the MPs (both LS and RS) to the Committee.**
- (iv) Five MLAs to be nominated by the State Government out of which two should be from opposition parties.
- (v) The Secretaries/Heads of Departments of Rural Development, Finance, Public Works Department dealing with Rural Roads, Revenue, Planning, Agriculture, Animal Husbandry, Irrigation, PHE, Social Welfare, Cooperation, Forests and Fisheries and other related Departments.
- (vi) Chief Post Master General of the Circle(s) in the State.
- (vii) Director, Institutional Finance.
- (viii) Managing Director/Head of SC/ST Development Corporation.
- (ix) Managing Director /Head of Women's Development Corporation.
- (x) One representative of KVIC to be nominated by the Ministry of Rural Development, Government of India.
- (xi) Four Non-Official members to be nominated by the Ministry of Rural Development, Government of India.
- (xii) One representative each of two reputed NGOs/Voluntary Agencies to be nominated by the Ministry of Rural Development.
- (xiii) Managing Director of the Convener Bank of State Level Bankers Committee (SLBC) as a special invitee
- (xiv) One representative (Area Officer for the respective State/UT) of Ministry of Rural Development.

Terms of Reference

- (i) The Vigilance & Monitoring Committee at State level should supervise, exercise vigilance and monitor the implementation of programmes of the Ministry of Rural Development.
- (ii) The Committee should monitor the flow of funds through various channels, including allocations, releases, utilization and unspent balances.
- (iii) The Committee should take all necessary measures to ensure that programme benefits flow to the rural poor in full measure.

- (iv) The Committee should cause to ensure that the schemes are implemented in accordance with the Guidelines.
- (v) The Committee should look into complaints received in respect of the implementation of the programmes, including complaints of mis-appropriation/diversion of funds and recommend follow-up actions.
- (vi) The Committee should consider Evaluation Reports, Area Officers' Reports and NLM Reports sent and should cause to take necessary follow up action and corrective measures wherever required.

B. District Level Vigilance & Monitoring Committees

Composition

The District Level Vigilance & Monitoring Committees should have the following composition:

Chairperson: The Chairperson of the District Level Vigilance & Monitoring Committee should generally be a Member of Parliament (Lok Sabha) elected from the district. The Chairperson should be nominated by the Ministry of Rural Development. The criteria for nomination should be the following:

- (i) Where there are more than one Member of Parliament (Lok Sabha) representing the district, the senior-most Member of Parliament (Lok Sabha) should be nominated as the Chairperson. However, the Warrant of Precedence maintained by the Ministry of Home Affairs should be followed, which may result in exceptions.
- (ii) In case of same seniority, the Chairperson should be the Member of Parliament in whose Parliamentary Constituency the largest geographical area of the district falls.
- (iii) If the district has more than one Parliamentary Constituency (Lok Sabha) as its segments and the senior-most Member of Parliament (Lok Sabha) is made Chairperson of District Level Vigilance & Monitoring Committee in some other district, the next senior-most Member of Parliament (Lok Sabha) should be the Chairperson.
- (iv) The other Members of Parliament (Lok Sabha) representing the district should be designated as Co-Chairpersons.

In the absence of the designated Chairperson, Co-Chairperson (if any), with consensus among the Co-Chairpersons present, should preside over the meeting. If no Chairperson / Co-Chairperson is present, the Members who are present should elect a Chairperson from among themselves to preside over the scheduled meeting.

Member Secretary: The Member Secretary of the District Level Vigilance & Monitoring Committee should be the District Collector / District Magistrate/ Deputy Commissioner except in cases where specific exemption has been given by the Union Government.

Members: The other Members of the Committee should be as follows:

- (i) All MPs (Lok Sabha) of the district and One MP (Rajya Sabha) representing the State and exercising option to be associated with the district level Committee of that district (on first come basis), to be designated as Co-Chairpersons by the Ministry of Rural Development.

- (ii) All Members of the State Legislative Assembly elected from the district.
- (iii) One representative of the State Government. / UT Administration.
- (iv) Chairperson of the Zilla Panchayat.
- (v) Head of the Autonomous District Council in districts having Schedule VI Areas.
- (vi) All Chairpersons of Intermediate Panchayats in the district.
- (vii) Chief Executive Officer of the Zilla Panchayat.
- (viii) Project Director, DRDA/Poverty Alleviation Unit.
- (ix) One Member from a reputed NGO, to be nominated by the Chairperson in consultation with other Members of Parliament in the Committee.
- (x) One Professional from the field of Social Work/ Social Science to be nominated by the District Collector.
- (xi) One representative each of SC/ST and Women to be nominated by the Chairperson in consultation with other Members of Parliament in the Committee.
- (xii) Lead Bank officer of the district.
- (xiii) Senior Superintendent/ Superintendent of the Postal Department.

Terms of Reference

- (i) The primary responsibility of District level Vigilance & Monitoring Committee is to effectively monitor the implementation of the Schemes/ programmes of the Ministry of Rural Development as also cause to ensure that the funds are used for the purpose for which they are meant.
- (ii) The Committee should cause to ensure that all schemes are implemented in accordance with the Guidelines.
- (iii) The Committee should keep track of the progress of the implementation processes to ensure that the agreed targets are met. The Committee should undertake both Input Monitoring (i.e. whether resources are being mobilized as planned) and Output Monitoring (i.e. whether services and assests are being delivered on schedule).
- (iv) The Committee should look into complaints/alleged irregularities received in respect of the implementation of the programmes, including complaints of wrong selection of beneficiaries, mis-appropriation / diversion of funds and recommend follow-up action. The Committee should have the authority to summon and inspect any record for this purpose. The Committee may refer any matter for enquiry to the District Collector/CEO of the Zilla Panchayat/Project Director of DRDA (or Poverty Alleviation Unit) or suggest suitable action to be taken in accordance with the rules which should be acted upon by him within 30 days.
- (v) The Committee should exercise preventive vigilance to ensure that irregularities, diversion and misappropriation of funds are avoided and the selection of beneficiaries is strictly in accordance with the guidelines of the programmes.
- (vi) The Member Secretary of the District Vigilance & Monitoring Committee should cause the information as indicated in formats at **Annexures-II (A) to II(T)** placed before the Committee to facilitate the meeting.

- (vii) The Committee should:
- (a) Closely review the flow of funds including the funds allocated, funds released by both Centre and the State, utilization and unspent balances under each Scheme.
- (b) Monitor the works under the different Schemes with special reference to adherence to the provisions of the Scheme guidelines for:
- **Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA):** Proper selection and execution of works, proper selection of beneficiaries, proper and timely disbursement of wages and following of all the processes prescribed.
 - **National Rural Livelihood Mission (NRLM):** Formation of Self Help Groups, selection of activities, disbursement of subsidy, disbursement of credits, linkages with financial institutions and selection and execution of Special Projects, disbursement/utilization of funds and physical progress of activities.
 - **Indira Awaas Yojana (IAY):** Proper selection of beneficiaries, timely disbursement of financial assistance to the beneficiaries and progress of construction.
 - **Pradhan Mantri Gram Sadak Yojana (PMGSY):** Selection, execution and quality of works, funds flow and utilization.
 - **Integrated Watershed Management Programme (IWMP):** Selection of projects, selection of Project Implementing Agencies (PIA) and execution of projects.
 - **National Land Records Modernization Programme (NLRMP):** Progress of work in the district.
 - **National Rural Drinking Water Programme (NRDWP):** Coverage of population, coverage of habitations, quality and availability of water.
 - **Nirmal Bharat Abhiyan (NBA):** Progress of activities under the Total Sanitation Campaign, coverage and quality of work.
 - **National Social Assistance Programme (NSAP):** Selection of beneficiaries and disbursement of pensions.
 - **Any other programme of the Ministry of Rural Development.**
 - **The programmes of Ministry of Drinking Water and Sanitation, Ministry of Panchayati Raj, Ministry of Tribal Affairs and Rajiv Gandhi Grameen Vidyutikaran Yojana (RGGVY) of the Ministry of Power are also to be reviewed/ monitored by the District Level Vigilance & Monitoring Committees.**
- (ix) For action on any point pertaining to the State Government, the Committee should forward their observation/recommendation to them. If any gross violation is noticed by the Committee, the same should be communicated to the Ministry of Rural Development also.

2. Number of Meetings:

Meetings of the VMC at each level are to be held at least once every Quarter, after giving sufficient notice to the Hon'ble MPs/MLAs and all other Members. The meetings can be convened even if all the members of the Committee have not been nominated.

Member Secretary should be personally responsible for convening meetings.

3. Agenda, Time frame and Follow up action:

A Agenda:

Action Taken on the recommendations of the previous meeting should be the first agenda item for the next meeting. The agenda should contain substantive issues to facilitate improvement in quality of implementation of the programmes.

B Time frame:

State level VMCs

Member Secretary of the State level VMC should convene the meeting in consultation with the Chairperson. In case the Chairperson of VMC is pre-occupied and has not indicated any date for convening meeting, the Member Secretary, in consultation with Co-Chairperson, may ensure that the meeting is convened within 15 days of end of each quarter, under intimation to Chairperson/Co-Chairperson and all other members of the Committee.

District level VMC

The district level VMC meetings are to be held on a fixed dates as under:

Last Saturday of May
First Saturday of August
First Saturday of November
First Saturday of February

If for any reason, the meeting is not held on the given date, the meeting should be held within a month, as an adjourned meeting, on a date to be decided by the Member Secretary.

State & district level VMC

If a meeting is convened due to adjournment, the Member Secretary should issue fresh notice to the Chairperson and Co-Chairpersons and all other members indicating the date, time and venue. If the Chairperson of the Committee is present at the start of the special meeting, he should preside over the same. In the absence of the Chairperson, a Co-Chairperson present at the start of the meeting should preside over the meeting. If more than one Co-chairperson is present at the start of the meeting, the Co-Chairperson to preside the meeting should be decided by all the Co-Chairpersons, by consensus. In case Chairperson/Co-Chairperson is not present at the start of the meeting, members present should elect one among them to chair the meeting.

Meeting notice should reach all members at least 15 days prior to the meeting
Agenda note should reach all members at least 10 days prior to the meeting
Proceedings of the meetings should be issued within 10 days of the meeting.

The Member Secretary should ensure that meeting notice, agenda notes and proceedings of meetings are uploaded on the website of the Ministry of Rural Development and also the website of the State.

C Follow up action:

Officer's in-charge of the line departments executing the programmes reviewed by VMC should assist the Committee in the discharge of its functions.

Follow up action on recommendations of the VMCs should be initiated within 30 days of the meeting.

State Govts. /UTs. are required to provide the detailed status reports regarding meetings of the Vigilance & Monitoring Committees, after compiling the requisite information received from the districts. The information has to be given in **Proforma I** for State Level Vigilance & Monitoring Committee and **Proforma II** for District Level Vigilance & Monitoring Committees. The information in these proformae is to be posted on the website of the Ministry of Rural Development immediately after the meeting.

The status of the irregularities pointed out during the previous VMC meeting should form integral part of the check-list during review meetings with the States/districts.

If the Chairperson of the Committee is also Chairperson of other district VMCs, he may hold a combined meeting of all such VMCs or a group of such VMCs on the scheduled date keeping in view the administrative convenience. If all VMCs are not covered in one meeting, the meeting of remaining VMCs is to be held on another date convenient to the Chairperson. The venue of the meeting in such cases should be located in a different district for each meeting. The Member Secretary of the district where the meeting is held should be the nodal officer for organizing the meetings in co-ordination with the Member Secretaries of other district VMCs included in the meeting. The respective Member Secretary should prepare the minutes relating to their districts.

4. Co-ordination Mechanism:

- (i) District level VMCs may refer matters to the concerned Department in the State Government for appropriate action in accordance with the recommendations of the Committee. The State Government may place such recommendations of the district level VMC before the State level VMC for consideration and appropriate recommendations;
- (ii) The district level VMC may take up issues with the State Government and if the State Government so feel, it may refer such issues to the Union Ministry concerned, in case State Government requires intervention of the Union Government.
- (iii) If any matter pertaining to other Ministries is referred to the Ministry of Rural Development by any VMC, the Ministry of Rural Development should

- forward the same to the concerned Ministry for appropriate action which they may take independently and inform the concerned VMC accordingly;
- (iv) If any of the participating Ministry desire to issue advisories to the VMC with regard to their programmes, such Ministry may, in normal course, refer the matter to the Ministry of Rural Development. The Ministry of Rural Development should issue the advisories to the VMCs, if found feasible.

5. Expenditure for the meeting:

The State/District Administration may incur expenditure on holding the meeting of Vigilance & Monitoring Committees at State/district adhering to the norms applicable. The total expenditure should not, however, exceed `2,00,000/- per State VMC meeting and `1,00,000/- per district VMC meeting and the bills should be cleared by the concerned State Government/ DRDA(or Zilla Panchayat) of the State based on actuals. The norms for the expenditure for State and District Level VMC are given below:

A State VMC

- a. The Non-Official members and the representative of NGOs of State Level VMCs should be entitled for reimbursement of expenditure on local travel within the State for attending the VMC meetings as applicable to Group A Officers of the State.
- b. Daily allowance may be allowed to Non-Officials and NGO members at the State Government DA rate applicable for Group A Officers of the States.
- c. The State Administration may incur the expenditure on refreshment, arrangement of venue, stationery required etc.
- d. For other logistics and infrastructure facilities required for the functioning of the State VMCs, the facilities available with the State Administration may be made use of.
- e. No expenditure should be allowed on items like computer, office accommodation, furniture, telephone etc.
- f. The expenditure details should be maintained at the State level and claims should be made by State Administration based on actuals.
- g. The Ministry of Rural Development should reimburse the amount claimed by the State Government based on the actual expenditure incurred within the overall ceiling of `2,00,000/-

B District VMC

- a. Non official members of District Level VMCs should be entitled for reimbursement of expenditure on local travel within the district for attending the VMC Meetings as applicable to Group A Officers of the State.
- b. Daily allowance may be allowed to non official members at the State Government DA rate applicable for Group A Officers of the State.
- c. The District Administration may incur expenditure on light refreshments, arrangement of venue, minimum stationery required, etc.
- d. Regarding other logistics and infrastructural facilities required for the functioning of the District VMCs, the facilities available with the district headquarter may be made use of.
- e. No expenditure should be allowed on items like computer, office accommodation, furniture, telephone etc.
- f. The records of expenditure should be maintained at the district level and claims should be made by DRDA(or Zilla Panchayat) based on actuals.

- g. The Ministry of Rural Development should reimburse the amount claimed by DRDA(or Zilla Panchayat) based on the actual expenditure incurred within the overall ceiling of ` 1,00,000/-

**Guidelines for Nomination of Non-Official Members and NGOs to State Level
Vigilance and Monitoring Committees**

Selection process

1. The Ministry of Rural Development may notify State-wise vacancies and invite applications/ recommendations from qualified and interested persons/NGOs through an open advertisement in print media and on the website of the Ministry. Applications/recommendations received against such advertisement should alone be considered;
2. The applications received within the stipulated date should be screened and shortlisted by a Screening Committee Chaired by an officer of the level of Additional Secretary to Government of India. The Committee should be constituted by the Ministry of Rural Development and should have 4 Members (excluding Chairperson) who should be officers of the Ministry at the level of Joint Secretary. The Committee should recommend a shortlisted panel for each State in the ratio of 3 names against each vacancy. The shortlisting should be guided by the qualification and experience of the applicants.
3. Members once nominated may remain in the Committee for a maximum of 5 years or till the tenure of the Lok Sabha, whichever is earlier. No non-official member/NGO may serve in the Committee for more than two terms;
4. The antecedents of the shortlisted candidates should be verified by the Ministry of Rural Development through District Collectors;
5. The Minister of Rural Development should be the Competent Authority to nominate required number of non-officials/NGOs to each State VMC from the panel recommended by Secretary (RD) in the Ministry of Rural Development.
6. The Ministry of Rural Development should have powers to remove any non-official member/NGO from the Committee, if such a recommendation is received from the State Government concerned with valid reasons or if the Ministry notices any undesirable behavior on the part of such members.

Eligibility for Non-Official members

1. The age of the applicant should not be more than 65 years;
2. The applicant should not be a public servant;
3. The applicant should be the resident of the State to which he/she applies;
4. Minimum educational qualification should be Post Graduate degree from a recognized University;
5. The applicant should have minimum 10 years experience in social sector; including minimum five years' experience in rural development;

6. 50% of the vacancies should be filled with women candidates, subject to availability. In case of non-availability to the extent of 50%, the gap may be filled with male applicants;
7. No other reservations should apply.

Eligibility for NGO members

1. The NGO should not have been blacklisted by any Government/Government Agency during its entire period of existence;
2. The NGO should be a registered organization and working in the State;
3. The NGO should have minimum 10 years experience in social sector, out of which minimum of 5 years in rural development sector;
4. The NGO should have minimum turnover of `One crore per year;
5. For the representative of NGO, qualification of Doctorate in any discipline should be desirable, but not mandatory;
6. The NGO should have presence in a wide geographical area within the State.

Annexure - I

FORMAT FOR REPORTING TO DISTRICT LEVEL VIGILANCE &
MONITORING COMMITTEE

(This committee is responsible for monitoring and vigilance with reference to various Rural Development programmes)

Name of the District :

Name of Chairperson :

List of MPs attended : L.S

R.S

Name & Designation of Member

Secretary :

Date of Meeting :

D	D	M	M	Y	Y
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Annexure - II(A)

Financial Progress in programmes to be monitored by the VMC in the district during the

year

Upto Month.....

(Rs. in Lakh)

Minist	Sl. No	programme	Op. Bal. as on 1/4/.....	Allocation		Releases		Total Available Funds	Expenditure	% Expenditure to Avail. funds
				Central	State	Central	State			
MoRD	1	MGNREGA		N/A	N/A					
	2	IAY								
	3	NRLM								
	4	NSAP								
	5	PMGSY								
	6	IWMP		N/A	N/A					
	7	NLRMP		N/A	N/A					
MoDWS	8	NRDWP								
	9	NBA		N/A	N/A					
	10	Others								

Annexure -I I(B)

Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) Year

Upto Month

Sl. No	Block Name	Expenditure (Rs. in Lakh)		Total no. of works			Employment Provided (lakh person days)				No. of Households			
		Wage	Total	Taken up	Completed	In progress	Total	SC	ST	Women	Issued Job cards	Demanded Employment	Provided Employment	Completed 100 days
Total														

Annexure - II (D)

Upto Month.....

Financial Year

Financial Progress of the State During Current Financial Year (Rs. in lakh)

Heads/Components	Approved Allocation for the Year	Central Share Received	State Share Received	Total Funds Received	Total Expenditure
NRLM					
(a) IB & CB					
(b) RF & CIF					
(c) Other Components					
Interest Subvention					
RSETIs					
MKSP					
ASDP (Skills and Placement)					
NRLP (for applicable states)					
Others					
Total:					

Physical Progress in Intensive Blocks (In Numbers)	Total Upto the end of Previous Financial Year		Progress During the Current FY Upto the Month....		
No. of districts in which District Mission Management Unit (DMMU) is set up					
No. of blocks in which intensive approach is under progress					
No. of new SHGs promoted in intensive blocks					
No. of Pre-NRLM SHGs brought into NRLM fold					
No. of SHGs provided basic training (new and pre-NRLM SHGs)					
No. of Village Organizations (VOs) formed					
No. of SHGs holding membership in VOS					
No. of VOs provided basic management training					
No. of internal CRPs identified and trained					
No. of villages in which Participatory Identification of Poor (PIP) completed					
No. of GPs in which PIP completed					
No. of SHGs that prepared Micro Investment Plans (MIPs)					
Financial Assistance to CBOs (in numbers) under NRLM	Total	SC SHGs (SC member ≥50%)	ST SHGs (ST member ≥50%)	SHGs of Minorities (Min member ≥50%)	SHGs of PWDs (PWD member ≥50%)
No. of SHGs provided RF					
No. of SHGs provided CIF					
No. of SHGs accessing bank credit					
No. of SHGs provided interest subvention					
No. of Village Organizations provided Community Investment Fund (CIF) or Vulnerability Reduction Fund (VRF)					

Note: NRLM: National Rural Livelihoods Mission, NRLP, National Rural Livelihoods Project, IB: Institution Building, CB: Capacity Building, RF: Revolving Fund, CIF: Community Investment Fund, VRF: Vulnerability Reduction Fund, RSETI: Rural Self Employment Training Institute, MKSP: MahilaKisan, SashaktikaranPariyojana, ASDP: Aajeevika Skill Development Programme, SHG: Self Help Group, VO: Village Organization, CBO: Community Based Organization, MIP: Micro Investment Plan, CRP: Community Resource Person, FY: Financial Year.

Annexure - II (F)

National Rural Drinking Water Programme (NRDWP) Year

Upto Month

S. No	Block Name	Number of habitations covered				No of schools covered
		NC	PC	Quality Affected	Slipped back	
Total						

Annexure -I I(G)

Nirmal Bharat Abhiyan (NBA)Year
 Upto Month

S. No	Block Name	Individual Household Latrine (IHHL) constructed		Toilets constructed for		Sanitary Complexes constructed	Rural Sanitation Mart	Production Centre	No . of G.Ps awarded NGP so far	No. of G.Ps applied for NGP this year
		APL	BPL	School	Anganwadi					
Total										

Annexure - II(H)

National Social Assistance Programme (NSAP) Year
Upto Month

Sl. No	Block/ Sub-district	Scheme	Existing beneficiaries	Applications			Cases where pension terminated	Records of beneficiaries placed on website	Beneficiaries whose pension is being disbursed through				
				received	sanctioned	pending			Bank Account	Post office Account	Cash	Money order	Total
		IGNOAPS											
		IGNWPS											
		IGNDPS											
		IGNOAPS											
		IGNWPS											
		IGNDPS											
		IGNOAPS											
		IGNWPS											
		IGNDPS											
Total		IGNOAPS											
		IGNWPS											
		IGNDPS											

NFBS	No. of applications received	No. of applications sanctioned	No. of cases where benefit disbursed

Annexure -I I(I)

Cumulative report on inspection of Rural Development programmes in the district for the year

Upto Month

(Numbers inspected)

	Name & Designation of the officer	NREGA works		IAY houses	NRLM Beneficiaries /SHGs	DRDA Admn.	PMGSY Projects	IWMP Projects	ARWSP Schemes	NBA Facilities
		Block level	G.P level							
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										

Annexure-II(J)

INTEGRATED WATERSHED MANAGEMENT PROGRAMME (IWMP)

YEAR

Upto March:

Sr. No.	Name of the Project	Area Sanctioned (in lakh Ha.)	Cost of the Project	Funds Released (CS+SS)	Funds Utilized	Area Developed (on lakh Ha.)	Unspent Balance	Remarks
1	2	3	4	5	6	7	8	9
1								
2								
3								
4								
5								

Watershed Project Activities:

- i. Area covered under Soil & Moisture conservation activities (Field bunding, trenching, Gully plugging etc.) (in ha)
- ii. No. of new rainwater harvesting structures created
- iii. No. of old rainwater harvesting structures repaired and renovated
- iv. Plantations including horticulture, afforestation etc (in ha)
- v. No. of Self Help Groups (SHGs) formed
- vi. Amount of assistance provided to SHGs (Rs.)

Impact of the programme:

- i. Area of Wasteland/degraded land brought under productive use (in ha)
- ii. Additional area brought under irrigation due to project activity (in ha)
- iii. Area brought under double crop (in ha)
- iv. Increase in Cropping Intensity
- v. Area under green cover/Biomass: (increased/not increased).....
- vi. Livelihoods (no. of households benefited)
- vii. Overall household income increased (%)
- viii. Overall Employment increased (%)

Annexure-II(M)

Establishment of Ashram School & Construction of Hostels

Year Upto Month

Sl. No	Name of the schemes	Location	Number	Sanctioned amount during the previous year	Completed during the previous year	Under construction at the ends of previous year	Sanctioned during the quarter	Completed during the quarter	Total no. of seats for	
									Boys	Girls
1	Establishment of Ashram School									
2	Construction of Hostels									

Annexure-II(N)

Scholarship & Upgradation of Merit of ST Students

Year Upto Month.....

Sl. No	Name of the schemes	Funds released	Fund utilized during the quarter	Number of beneficiaries		%Expenditure
				Boys	Girls	
1	Post-Maric Scholarship for ST Students					
2	Pre-Maric Scholarship for ST students studying in classes IX & X					
3	Up-gradation of Merit of ST students					

DEVELOPMENT OF PTG

Year Upto Month
.....

A)

Activities	Cost of House	Status of Construction (Completed/Under Construction)	Address of House	Name of the Beneficiaries with details of PTG	Facility ⁷ provided (Sanitation/Drinking Water/Electricity etc)
Construction of House					

B)

Activities	Cost of Road	Status of Construction (Completed/Under Construction)	Length of Road in km	From (name of village)	To (name of village)	Whether it is Pucca/kachha Road
Construction of Road						

c)

Activities	Cost of Land	Area of Land	Name and address of PTG Beneficiaries	Whether Land Title deeds has been provided
Distribution of Land				

d)

Activities	Number of Beneficiaries Benefited
Minor Irrigation, Livelihoods, Education, Training, Drinking water etc.	

Annexure-II(S)

Background Regions Grant Fund(BRGF)

Proforma for Physical and Financial progress with regard to the activities contained in the approved action plan for the district during period from..... to

(Rs. in Lakh)

1	2	3	4	5	6	7	8	9	10
No	Sector Activity/Work categorywise i.e., SCPC, STSP or General	Annual Action Plan under which approved & Sl. No.	Name of the GP/Panchayat Block Samiti/Zilla Panchayat Municipality for which the activity was approved together with its location.	Status of the Activity	In case the work is in progress the likely date of completion.	Reasons for delay with respect to backlog activities	Annual Plan under which the funds sanctioned for the activity.	Funds utilized together with the period in which utilised.	Balance fund, if any.

(To be signed by the Authorized Signatory)

Annexure-II(T)

**Rajiv Gandhi Grameen Vidhutikaran Yojana
Monitoring Matrix for (Name of Project)**

Name of the District/Project :		Name of Implementing Agency :
Date of Award :		Award Cost :
Stipulated Date of Completion :		Revised date of completion :

S No	Component	unit	Sanction		Cumulative Achievement as on.....		Month-wise target for FY					Remarks
			Original	Revised	Nos/Units completed	% Completion						
(A) Village Electrification												
1	Unelectrified Villages (UEV)	No										
2	Partrally Electrified Village (PEV)	No										
3	Energisation of UE villages											
(B)	Release of connection to BPL Households	No										
(C)	Construction of 33/11 kv new Sub-station	No										
	Construction of 33/11 kv Aug Sub-station	No										
(D)	Financial Status	Rs in Crore										
(E)	Issues, if any :											

